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**Answer:**

In ECF, go to “Bankruptcy” then “Miscellaneous” and select the event “Request to Remove Primary Email from Case.” Use of this event will remove your primary e-mail address from a case. However, all secondary e-mail addresses (additional e-mail addresses used by you and your staff), will not be removed from the case. After removal of a primary email address, as a party to the case all court notices, orders and service of pleadings previously sent to the primary email address will be sent by regular mail in paper form, and Notices of Electronic Filing will be sent to secondary email addresses.

**FAQ Catagory:**

CM/ECF and PACER

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